

Grandville Christian School

Hot Lunch Procedures

2021-2022

Welcome to the 2021-2022 school year! Grandville Christian School will once again serve hot lunch 5 days per week in conjunction with the Grandville Public School system. **Hot Lunch will begin our first full day of school, Tuesday, August 24.**

- For those of you who have **used our hot lunch program through GPS in the past**, you will be glad to know that there are no other significant changes to the ordering and payment processes at this time. The information below is provided as a refresher.
- For those of you who are **new to our hot lunch program**, the following information will get you started and hopefully address your questions or concerns.

We are very appreciative of our ongoing partnership with GPS. As always, please feel free to ask questions or provide feedback via the GCS Office (gcsoffice@gccsmi.org or (616) 538-9710). We are continually striving to improve our program so that it runs smoothly and best serves our families.

Thank you in advance for your participation and help in making this program a continued success!!

The GCS Office Staff

Menus

- Menus will be available each month in advance. The menu for the month will be sent in the school-to-home note
- Milk and juice will be available every day and are included (for free) when a meal is ordered. **Please note that if you order just a drink for your child, you will be charged 40 cents per drink.**

Ordering

- Each morning, your child's teacher will ask who is ordering hot lunch. If your child is only ordering milk or juice, they will need to notify their teacher when they are taking hot lunch orders.
- If something comes up and your child needs to get hot lunch and it wasn't ordered in class please call or email the GCS office (616) [538-9710](tel:6165389710)/gcsoffice@gccsmi.org by 9:00 AM or earlier, if possible.
- For students that will eat hot lunch in our childcare room, please call (616) 538-9710 (ask for childcare) or stop by the childcare room for instructions on how to order.

Making Payments (for those who only order a drink)

- You will add money to your student's account by using the website: www.sendmoneytoschool.com.
- If there is a negative balance in your account you will be notified. Please try to keep enough money in your account to cover what you order.
- To create an account on www.sendmoneytoschool.com you will need your child's hot lunch code (which is their student ID #). If you don't know the student ID #, you can find it in your PowerSchool account (it is the 5-digit number associated with your child's name). If you have trouble finding it, please contact the GCS office or your child's teacher. If your child will eat lunch in childcare, please contact Alicia Kragt (akragt@gccsmi.org) for your child's student ID#.

- If you need help creating an account please call the GPS food service at (616) 254-6404.
- Free and reduced applications:
 - Are processed through the Grandville Public School hot lunch office & kept in strict confidence.
 - Are available online at <http://www.lunchapp.com/>. This is the easiest way to apply. Should you need a paper application, please stop in the GCS Office. **Please be sure to list each child separately on the application in order for each of your children to receive free or reduced lunch/milk.**
 - Are only eligible for the school year you applied. This means you must reapply each school year.

Allergy Information & Menu Concerns

- Please contact Jeff Ward, GPS Food Service Director at (616) 254-6525 with any allergy concerns. Jeff is happy to talk with you about their policies and procedures. Please note that GPS makes every effort to keep their lunches NUT FREE.